

PUBLIC SAFETY TELECOMMUNICATIONS

LOCATION: Middletown

MONDAY, June 2, 2014

11:00 A.M.

-----Minutes-----

Attendance:

Members Present

Chairman Ross Andrew
Commissioner David Darling (SFD)
Commissioner Tom Serra (MFD)
Commissioner Susan Bransfield (PFD)

Members Absent

None

Staff Present

Wayne Bartolotta – Director of Central Communications
Joe Kronenberger – Deputy Director of Central Communications
Acting Chief Robert Kronenberger – MFD
Battalion Chief Steve LaRosa - MFD
Robert Ross – South Fire Chief
Lt. Mike DeSena – MPD
Jim Santacroce – Middlesex Hospital
Lori Ruffino – Recording Secretary

CALL TO ORDER

Chairman Andrew called the meeting to order at 11:00 a.m.

MINUTES OF PREVIOUS MEETING

Chairman Andrew motioned for approval of minutes from May 5, 2014. Commissioner Darling moved that they waive the reading and accept the minutes as presented. Commissioner Serra seconded and all were in favor.

PUBLIC HEARING

None

CORRESPONDENCE

None

MONTHLY REPORT

Wayne Bartolotta gave the monthly report:

- Monthly call statistics were handed out –
 - May was pretty busy – over 4, 700 incidents – more activity on the Police side – Middletown & Portland
 - 911 calls over 2,300
 - May EMD QA report – 96.10%
- Malicious interference on Middletown PD's main channel – all operations moved to secondary channel – FCC notified – tracking being done
- Dispatcher Trainee Position – application screening process completed – interviews to be conducted
- Civilian Dispatcher Trainer position going to Council tonight
 - A current dispatcher would train and continue to dispatch
 - Discussion with Commissioner Serra took place regarding concerns of overall manpower for call taking and dispatching. Director Bartolotta explained how the position would function as a dispatcher and a trainer
 - This position is classified as an in-house promotion
- Middletown High School
 - Generator issue has been resolved
 - Police/Fire communications
 - Went through extensively with Utility Communications, made numerous changes within the building, Lt. DeSena of Middletown P.D. has given the all clear that what was done works
- LoCIP project for Cromwell proceeding
 - Purchased all equipment needed for microwave work at various sites, generator at Cimmarron Road was delivered but not yet hooked up
- Council passed budget for 2014-2015 – \$1.6 million operation for the year
- School Safety Committee meet on May 9th – next meeting tentatively scheduled for June 13th
- Training – personnel have been recertified in EMD and will receive NCIC recertification at the end of the month
- Mercy, Xavier and Vinal High School communications:
 - All three on a band that is not compatible with the City of Middletown
 - If the city wants to put a radio in the private schools it will be addressed
 - Commissioner Serra wanted to move forward with putting a radio in the three non-city high schools
- July & August meetings usually cancelled
 - Chairman Andrew stated that it would be fine to cancel July & August with the stipulation that if something comes up a meeting could be called
- A motion was called, Commission Darling moved the motion, Commissioner Serra seconded it, and all voted in favor.

OLD BUSINESS

- None

NEW BUSINESS

- None

ADJOURNMENT

Commissioner Serra motioned for adjournment. Commissioner Bransfield seconded the motion. The meeting adjourned at 11:33 a.m.

Respectfully submitted,
Lori Ruffino
Recording Secretary

Next meeting to be held on September 8, 2014 in Portland